

# Workforce Solutions

## POLICY

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|--------------------|-----------------------------------------|--------------------|
| <b>CATEGORY:</b>   | <b>Child Care</b>                       | <b>No.: 206.02</b> |
| <b>SUBJECT:</b>    | Qualifications to Provide Relative Care |                    |
| <b>TWC RULE:</b>   | §809.91                                 |                    |
| <b>SUPERSEDES:</b> | 5-206.01                                |                    |
| <b>EFFECTIVE:</b>  | October 1, 2016                         |                    |
| <b>REVISED:</b>    | August 32, 2016                         |                    |
| <b>RATIFIED:</b>   | November 2, 2016                        |                    |

## POLICY

Relative child care providers must be listed with the Department of Family Protective Services (DFPS) to be eligible for reimbursement for child care services.

A relative child care provider must be at least 18 years of age, and be, by marriage, blood relationship, or court decree, one of the following:

- the child's grandparent;
- the child's great grandparent;
- the child's aunt;
- the child's uncle; or
- the child's sibling, if the sibling does not reside in the same household as an eligible child.

### Minimum Requirements for Relative Child Care Providers

The Board will allow relative child care providers to care for a child in the child's home (in-home child care) only for the following:

- a child with disabilities as defined in §809.2(7) , and his or her siblings;
- a child under 18 months of age, and his or her siblings;
- a child of a teen parent;
- when the parent's work schedule requires evening, overnight, or weekend child care in which taking the child outside of the child's home would be disruptive to the child; and
- relative in-home child care may also be allowed for circumstances in which the Contractor determines and documents that other child care provider arrangements are not available in the community.

## OPERATING PROCEDURES

The Child Care Contractor shall establish procedures that are in accordance with this policy and all applicable program rules and regulations.

## **REFERENCE**

Child Care Services Rules §809.91

## **INTENT**

To ensure child care services are provided in accordance with state and federal guidelines.